

Graduation Request Form (졸업신청서)

1. Name:	(Korean)	(English)	Student ID:												
2. Address:															
	(Zip Code)	(E-mail)													
3. Telephone:	(Home)	(Office)	(Cell)												
4. Degree:	BA (), Masters (), Doctoral ()		5. Graduation Date												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Confirm/Dept</th> <th style="width: 30%;">Signature</th> <th style="width: 30%;">Date</th> </tr> </thead> <tbody> <tr> <td>International Student Advisor (유학생인 경우)</td> <td></td> <td></td> </tr> <tr> <td>Financial Aid Officer (Financial Aid 수혜자인 경우)</td> <td></td> <td></td> </tr> <tr> <td>Treasurer (재정부)</td> <td></td> <td></td> </tr> </tbody> </table>				Confirm/Dept	Signature	Date	International Student Advisor (유학생인 경우)			Financial Aid Officer (Financial Aid 수혜자인 경우)			Treasurer (재정부)		
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* 졸업신청비는 3월31일 전에 재정부에 완납해야 합니다. 가을학기 졸업자는 10월 31까지 제출. * The graduation application fee must be paid in full to the Ministry of Finance before March 31. Fall semester graduates must submit by October 31. I request for graduation (졸업을 신청합니다.)															
서명(Signature): _____		날짜(Date): _____													

For Office Use Only

Transfer Credits (Units)	GMU Credits (Units)			Total Credits (Units)
	Achieved		Current	

Receipt

Description	Amount	포함내역
Treasurer (재정부) BA, MA Graduation Fee \$450	\$400 (BA, Masters) + Alumni Association Fee \$50	\$320 졸업행사비, 졸업앨범, 졸업장 발송비 등 \$80 졸업가운대여비, 식사비 등 / \$50 동창회비
Dr. Graduation Fee \$550	\$500 (Doctoral) + Alumni Association Fee \$50	\$420 졸업행사비, 졸업앨범, 졸업장 발송비 등 \$80 졸업가운대여비, 식사비 등 / \$50 동창회비

Cash	
Check	
Credit Card	

From: _____ GMU _____ To: _____

By: _____ Date: _____