

## Application to Return from Leave of Absence 복학 신청서

(Form App-16)

**Student Information (학생 정보)**

Name(신청자 이름)		Student ID (학생 ID)	
Address (주소)			
Phone No.(전화번호)		Email (이 메일)	

**Program Information (학위 정보)**

Degree (학위과정)		Leave of Absence Semesters(휴학 학기)	Spring 20____, Fall 20____
Application Date (복학 요청일)	/ / 20	Intended Semester of Return (복학예정학기)	Spring 20____, Fall 20____

**Reason for Resuming Studies (복학 사유)**

Date (날짜)

Briefly Explain the Reason for Reinstatement (복학 사유를 간단한 설명)	
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Student Signature(서명)

Date (날짜)

Please pay the fee of \$50 for the Reinstatement Application and submit it to the Registrar's Office. All applications are subject to review and approval by the Academic Dean and the Registrar. Student records will be updated upon approval.

**Academic Approval**

Approved	Academic Dean's Signature	Date
Denied	Reason for Denial	

**Office Use only**

Received	Admissions' Signature	
Received	Registrar's Signature	Earned Credit Units:
Received	Financial Department's Signature	
Received	Federal Student Aid's Signature	
Approved	Dean of Students Signature	New Student ID:
Memo		